

Uttar Pradesh Textile technology Institute, Kanpur
TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (PHASE III)
 (Sub Component 1.1.2.4)

(For use of faculty/ Staff to be deputed for Training)

1	Name of applicant	
2	Designation (Please specify whether the Applicant is faculty or Staff)	
3	Department	
4	Contact Details Cell Number E-mail ID	
5	Highest Qualification acquired (Specialization at PG, if applicable)	
6	Type of training	
7	Broad area of training	a) Seminar, b) Conference, c) workshop, d) Symposium
8	External/ Internal Training	
9	Name of training provider (Specify Institution or Industry)	
11	Training Category (Tick any one)	a) Exposure or Interaction with industry b) Teaching Competence c) Research Competence
12	Training category (Tick any one)	a) Subject Domain b) Qualification Up-gradation c) Others (Please Specify)
13	Venue & place of program	
15	Duration of training (excluding journey dated)	
18	Approximate Total Cost in Rs (as per annexure)	
19	I certify that: a) Only two (in case of national conference) of the authors (if there is more than one for that research paper) is seeking sponsorship under TEQIP or any other funding agency b) I will share the knowledge that gain from the program with other faculty & staff member at our institute through an open seminar/ presentation	
20	Signature of trainee with date	

Forwarded by: Head of Department

Recommended by: Nodal (Academic)

Approved by: Director

Uttar Pradesh Textile technology Institute, Kanpur

Proforma for submitting details of expected expenditure for attending national/ International Training Program/ Attending conference/ seminar/workshop/visits

Sl. No.	Particulars	Amount
1	Registration Fee (In Rs)	
	Conveyance (In Rs.) a) Air/ Train fare (to & fro) Onward Journey: Date: Time :) From..... To Return Journey: (Date: time) From..... To b) Taxi/ Auto fare (to & fro) Onward Journey: Date: Time :) From..... To Return Journey: (Date: time) From..... To	
	Allowable Journey DA for number of days @ Rs/-	
	Allowable DA for number of days national/ International stay at (place)..... @ Rs./-	
	Allowable/ Actual Accommodation charges for number of days @	
	Miscellaneous Expenditure a) VISA charges b) Travel Insurance c) Service Charges for Booking tickets	
	Total	

(Total in Words-)

Date:

Signature of Trainee

(Name:)